

**MANSFIELD DOWNTOWN PARTNERSHIP  
MEETING BOARD OF DIRECTORS  
Thursday, December 5, 2013  
University of Connecticut Lodewick Visitors Center  
115 North Eagleville Road**

**3:30 PM**

**MINUTES**

Present: Steve Bacon, Harry Birkenruth, Tom Callahan, Mona Friedland, Matt Hart, George Jones, Mike Kirk, Philip Lodewick, Paul McCarthy, Toni Moran, Betsy Paterson, Steve Rogers, Bill Simpson, and Ted Yungclas

Staff: Cynthia van Zelm, Kathleen Paterson, John Zaccaro (Partnership attorney)

Guests: Howard Kaufman, LeylandAlliance; Jeffrey Resetco, EdR

**1. Call to Order**

Philip Lodewick called the meeting to order at 3:35 pm.

**2. Opportunity for Public to Comment**

There was no public comment.

**3. Approval of Minutes of November 7, 2013**

Betsy Paterson made a motion to approve the minutes of November 7, 2013. Matt Hart seconded the motion. The motion was approved.

**4. Review of Agreement with Netmark Associates for Consulting Services**

Tom Callahan made a motion to authorize Executive Director Cynthia van Zelm to sign the "Letter of Agreement with Netmark Associates for consulting services to assist with fundraising efforts for the Mansfield Town Square." Mike Kirk seconded the motion. The motion was approved.

Ms. Paterson made a motion to go into executive session pursuant to the applicable provisions of the Freedom of Information Act, particularly Connecticut General Statutes sections 1-200 (6) (E) and 1-210 (b) (5), to receive commercial or financial information not

required by statute and given in confidence by the Storrs Center Master Developer's representatives. George Jones seconded the motion. The motion was approved.

## **5. Executive Session**

Present: Mr. Bacon, Mr. Birkenruth, Mr. Callahan, Ms. Friedland, Mr. Hart, Mr. Jones, Mr. Kirk, Mr. Lodewick, Mr. McCarthy, Ms. Moran, Ms. Paterson, Mr. Rogers, Mr. Simpson and Mr. Yungclas

Also Present: Cynthia van Zelm and Kathleen Paterson with the Mansfield Downtown Partnership; John Zaccaro, Cipparone & Zaccaro; Howard Kaufman with LeylandAlliance; Jeffrey Resetco with EdR

The Board reconvened in regular Session.

Due to the late hour, the rest of the Board of Directors' agenda was dispensed with for the day.

## **6. Adjourn**

The meeting adjourned at 5:25 pm.

*Minutes taken by Cynthia van Zelm.*